

# BAD DATE BOOK INSTRUCTIONS

## STEP 1:

Print the bad date book PDF double sided. If you can, set your printer to **"print on both sides"**. You may need to select **"flip pages on long edge"**.

If your printer can't automatically print double sided, and you are printing on one side then manually putting the paper back into the printer tray - we suggest printing, cutting, folding and stapling **one test book** to make sure you have it right.

If you print the PDF and the cutting and folding lines are not lining up on both sides of the page, or it doesn't look like the images below - make sure you **select "none" under page scaling** when printing.

You also need to ensure you're printing the PDF with no margins. **Under "size options" select "actual size"**.



Side 1



Side two

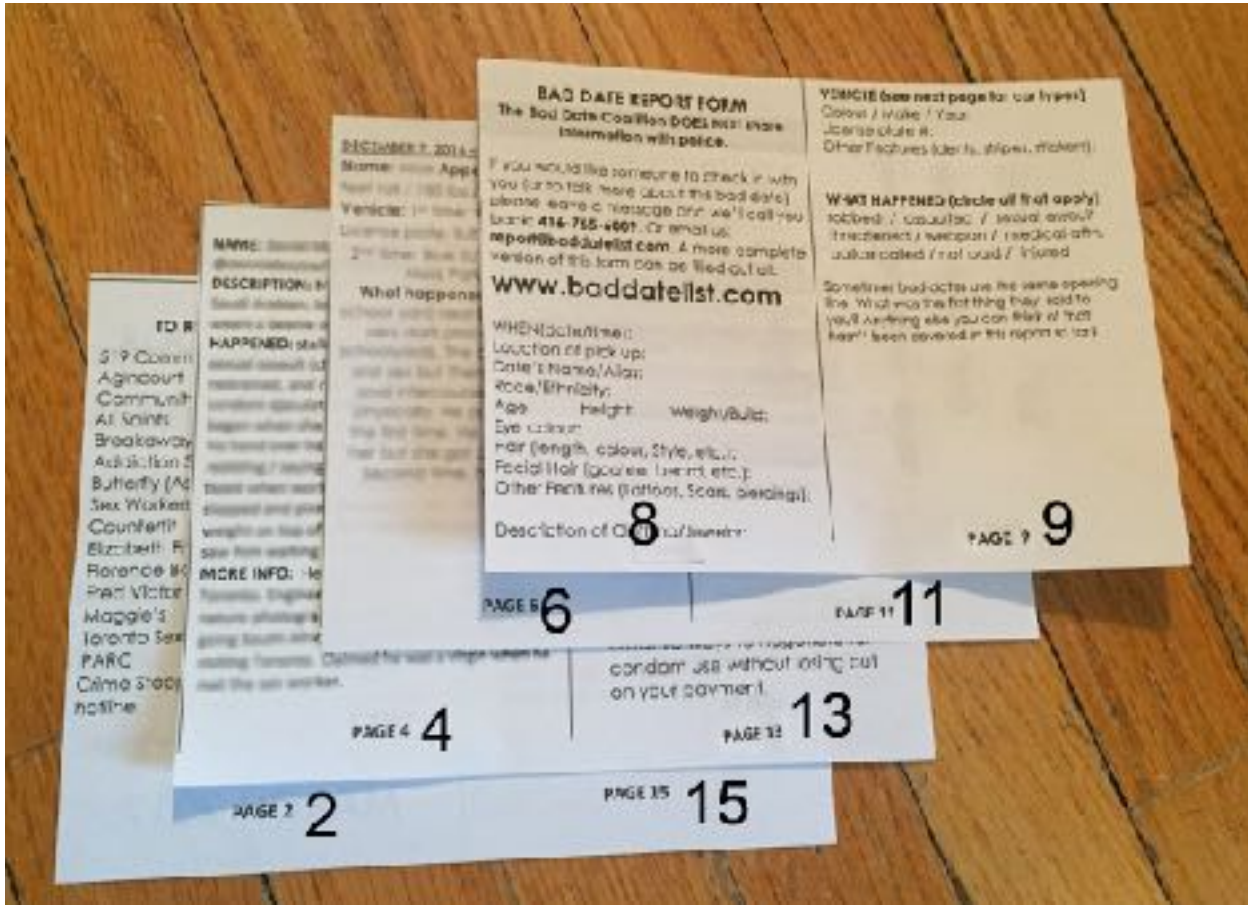
## STEP 2:

Cut the sheet in half, and then in half again along the line, giving you four equal pieces.



### STEP 3:

Arrange the pages in order, using the page numbers. Note that the page count starts on page 2, the cover page is considered page 1.



### STEP 4:

Fold, staple and you're done.



If you run into problems with printing this new format, please get in touch with us, and we'll do our best to help you sort it out! Email [bdcoalition@gmail.com](mailto:bdcoalition@gmail.com) or call (416) 765-6099 and leave a voice mail, and we'll get back to you ASAP.